

List of KYC documents required for Limited Liability Partnership (LLP)

LLP entity documents		
Sl no	Details of the document	Requirement
1	Udyam Registration certificate	Not mandatory
2	PAN (with Company round seal, sign and signing date)	Mandatory
3	GST Certificate* (If the GST certificate is unavailable, please obtain any utility bill, such as an electricity, water, or telephone bill as address proof of the entity) (with Company Round seal, sign and signing date)	Mandatory
4	LLP Deed and registration certificate	Mandatory
5	List of all the partners (with Company Round seal, sign and signing date)	Mandatory
6	Beneficial Owners Declaration (on the company's letterhead, format attached, Company Round seal, sign and signing date)	Mandatory
7	LLP resolution (specific/general) (to be furnished on company letterhead with Directors DIN, Company Round seal, sign and signing date)	Mandatory
Documents of Authorised signatory, Beneficial owner, Maker and checker		
8	PAN Card (with sign and signing date)	Mandatory
9	Address Proof (with sign and signing date)	Mandatory
10	Photograph (with sign and signing date)	Mandatory

**Review the GST certificate or other relevant documents to determine whether the principal place of business and the registered office are the same or different. If they differ, ensure that appropriate address proof for the principal place of business is obtained.*